



**H.G. INFRA ENGINEERING LIMITED**

CIN: L45201RJ2003PLC018049

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**COMMUNICATION ON DEDUCTION OF TAX AT SOURCE ON DIVIDEND FOR THE FINANCIAL YEAR ENDED MARCH 31, 2023**

Dear Shareholder,

The Board of Directors of **H.G. Infra Engineering Limited** (hereinafter referred to as '**HGIEL**' or '**the Company**'), at its Meeting held on Wednesday, May 10, 2023, have recommended a Final Dividend of Rs. 1.25/- (One Rupee and Twenty Five Paise Only) per Equity Share having face value of Rs. 10/- each for the Financial Year ('**FY**') ended March 31, 2023, subject to the approval of the shareholders. The Dividend, if approved by the Shareholders in the ensuing 21<sup>st</sup> Annual General Meeting ('**AGM**') of the Company, will be paid / dispatched on or before **Tuesday, September 19, 2023** in compliance with the Companies Act, 2013.

In accordance with the provisions of the Income Tax Act, 1961 ('**the Act**'), the dividend declared and paid by the Company is taxable in the hands of shareholders. The Company shall, therefore, be required to deduct Tax at Source ('**TDS**') at the applicable rates on the dividend paid to its shareholders. The TDS rate would vary depending on the category and residential status of the shareholder and the documents submitted and duly accepted by the Company.

The documents as applicable to each category of shareholder (mentioned below) have to be uploaded on the portal of Link Intime India Pvt. Ltd., Registrar and Share Transfer Agent of the Company at <https://web.linkintime.co.in/formsreg/submission-of-form-15g-15h.html> on or before **Monday, August 21, 2023**.

**Please note that the Company will not accept any declaration/document on any email address. Kindly use the RTA portal link as provided above to upload declaration/documents.**

**Any communication in relation to tax rate determination/ deduction received post Monday, August 21, 2023 shall not be considered.**

We have furnished below applicable TDS rate for dividend in respect of each category of shareholders and documentation to be furnished, wherever applicable.

**A. RESIDENT SHAREHOLDERS:**

A.1 No tax will be deducted on payment of dividend to the **RESIDENT INDIVIDUAL SHAREHOLDER** if the total dividend, paid during financial year ('**FY**') 2023-24 does not exceed INR 5,000/-.

A.2 Tax deductible at source for **RESIDENT SHAREHOLDER (OTHER THAN RESIDENT INDIVIDUAL SHAREHOLDER RECEIVING DIVIDEND NOT EXCEEDING INR 5,000/- DURING FY 2023-24)**

S. No.	Particulars	Withholding tax (WHT) rate	Declaration(s)/ Documents
1	Valid PAN updated with the Depository Participant in case shares are held in dematerialized form; or Registrar and Transfer Agent ('RTA') in case shares are held in physical form and no exemption sought by Resident shareholder	10%	N.A.
2	No / Invalid PAN with the Depository Participant in case shares are held in dematerialized form; or RTA in case shares are held in physical form and no exemption sought by shareholders	20%	N.A.
3	PAN is not linked with Aadhar as required under section 139AA	20%	The Company shall verify the status at Compliance Check functionality provided by the Central Board of Direct Taxes (CBDT).
4	Availability of lower/nil tax deduction certificate issued by Income Tax Department u/s 197 of the Act	Rate specified in Lower tax withholding certificate obtained from Income Tax Department	<ul style="list-style-type: none"> <li>• Copy of PAN card; and</li> <li>• Copy of lower tax withholding certificate obtained from Income Tax Department</li> </ul>

A.3 **NIL TAX-DEDUCTIBLE AT SOURCE/ NIL WITHHOLDING** on dividend payment to Resident Shareholders if the Shareholders submit documents mentioned in the below table with the Company/ RTA:

S. No.	Particulars	Declaration / documents required
1	Resident Individual furnishing Form 15G/ 15H	<ul style="list-style-type: none"> <li>• Copy of PAN card</li> <li>• Declaration in Form No. 15G (applicable to an individual who is less than 60 years) / Form 15H (applicable to an Individual who is of 60 years and above), fulfilling prescribed conditions. Please refer <b>Annexure A</b> for format of Form 15G and <b>Annexure B</b> for format of Form 15H.</li> </ul>
2	Mutual Funds specified under section 10(23D) of the Act	<ul style="list-style-type: none"> <li>• Self-attested copy of PAN;</li> <li>• A self- declaration in the format as prescribed in <b>Annexure C</b>; and</li> <li>• Registration/ exemption certificate substantiating applicability of section 196/ 10(23D) of the Act.</li> </ul>

S. No.	Particulars	Declaration / documents required
3	Insurance Companies: Public and other insurance companies	<ul style="list-style-type: none"> <li>Self-attested copy of PAN;</li> <li>A self- declaration in the format as prescribed in <i>Annexure D</i>; and</li> <li>Registration/ exemption certificate substantiating applicability of section 194 of the Act.</li> </ul>
4	Persons Covered under Section 196 of the Act (e.g. Govt., RBI, Corporations established by Central Act and exempt from income tax)	<ul style="list-style-type: none"> <li>Self-attested copy of PAN, wherever applicable;</li> <li>Self- declaration in the format prescribed in <i>Annexure E</i>; and</li> <li>Registration/ exemption certificate substantiating applicability of section 196 of the Act.</li> </ul>
5	Category I and II Alternative Investment Fund (AIF)	<ul style="list-style-type: none"> <li>Copy of PAN card</li> <li>Self-declaration in the format prescribed in <i>Annexure E</i> stating that AIF's income is exempt under Section 10 (23FBA) of the Act and they are governed by SEBI regulations as applicable to Category I or Category II AIFs,</li> <li>Copy of registration certificate.</li> </ul>
6	Any other entity exempt from withholding tax under the provisions of section 197A of the Act (including those mentioned in Circular No. 18/2017 issued by CBDT)	<ul style="list-style-type: none"> <li>A self- declaration in the format as prescribed in <i>Annexure E</i> (except for individual Sikkimese resident)</li> <li>Submit declaration in <i>Annexure F</i> in case of individual Sikkimese resident</li> <li>Adequate documentary evidence, substantiating the type of the entity.</li> </ul>

#### B. NON-RESIDENT SHAREHOLDERS:

*Tax deductible at source/ tax withholding for non-resident shareholders.*

S. No.	Particulars	Withholding tax rate	Declaration / documents required
1	Foreign Institutional Investors (FIIs) / Foreign Portfolio Investors (FPIs)	20% (plus applicable surcharge and cess)  <b>OR</b>  Tax treaty rate**  <b>(whichever is beneficial)</b>	Shareholders may also apply for a lower TDS rate as per the relevant Double Taxation Avoidance Agreements ('DTAA'), if the following documents are submitted: <ul style="list-style-type: none"> <li>Copy of Indian Tax Identification number ('PAN'). In case PAN not available, details specified in <i>Annexure G</i> to be provided;</li> <li>Tax Residency Certificate (TRC)^ obtained from the tax authorities of the country of which the shareholder is a resident, valid for Financial Year ('FY') 2023-24 (covering the</li> </ul>

S. No.	Particulars	Withholding tax rate	Declaration / documents required
			<p>period from 01 April 2023 to 31 March 2024);</p> <ul style="list-style-type: none"> <li>• Form 10F duly filled and signed (<i>Refer Note (ii) below</i>). For easy reference, refer sample copy of Form 10F as per <i>Annexure H</i> (or <i>Annexure I</i>, as applicable);</li> <li>• Self-declaration for FY 2023-24 (covering the period from 01 April 2023 to 31 March 2024) in the format as specified in <i>Annexure J</i> on shareholder's letterhead, primarily (not exclusive list) covering the following: <ul style="list-style-type: none"> <li>(a) Non-resident is eligible to claim the benefit of respective tax treaty</li> <li>(b) Non-resident receiving the dividend income is the beneficial owner of such income</li> <li>(c) Dividend income is not attributable/ effectively connected to any Permanent Establishment (PE) or Fixed Base in India.</li> </ul> </li> </ul>
2	Sovereign Wealth funds and Pension funds notified by Central Government u/s 10(23FE) of the Act	NIL	<ul style="list-style-type: none"> <li>• Document evidencing the applicability of section 10(23FE) of the Act</li> <li>• Self-declaration in the format as prescribed in <i>Annexure K</i> that the conditions specified in section 10(23FE) have been complied with</li> </ul>
3	Subsidiary of Abu Dhabi Investment Authority (ADIA) as prescribed under section 10(23FE) of the Act	NIL	<ul style="list-style-type: none"> <li>• Self-declaration in the format as prescribed in <i>Annexure K</i> that the conditions specified in section 10(23FE) have been complied with</li> </ul>
4	Alternative Investment Fund – Category III located in International Financial Services Centre	10% (plus applicable surcharge and cess) <sup>#</sup>	<ul style="list-style-type: none"> <li>• Copy of relevant documents evidencing the same</li> </ul>

S. No.	Particulars	Withholding tax rate	Declaration / documents required
5	Other Non-resident shareholders	20% (plus applicable surcharge and cess)  <b>OR</b>  Tax treaty rate**  <b>(whichever is beneficial)</b>	Shareholders may also apply for a lower TDS rate as per the relevant Double Taxation Avoidance Agreements ('DTAA'), if the following documents are submitted: <ul style="list-style-type: none"> <li>• Copy of Indian Tax Identification number ('PAN'). In case PAN not available, details specified in <b>Annexure G</b> to be provided;</li> <li>• Tax Residency Certificate (TRC)^ obtained from the tax authorities of the country of which the shareholder is a resident, valid for Financial Year ('FY') 2023-24 (covering the period from 01 April 2023 to 31 March 2024);</li> <li>• Form 10F duly filled and signed (<b>Refer Note (ii) below</b>). For easy reference, refer sample copy of Form 10F as per <b>Annexure H</b> (or <b>Annexure I</b>, as applicable);</li> <li>• Self-declaration for FY 2023-24 (covering the period from 01 April 2023 to 31 March 2024) in the format as specified in <b>Annexure J</b> on shareholder's letterhead, primarily (not exclusive list) covering the following:               <ul style="list-style-type: none"> <li>(a) Non-resident is eligible to claim the benefit of respective tax treaty</li> <li>(b) Non-resident receiving the dividend income is the beneficial owner of such income</li> <li>(c) Dividend income is not attributable/ effectively connected to any Permanent Establishment (PE) or Fixed Base in India.</li> </ul> </li> </ul>
6	Availability of Lower/ NIL tax deduction certificate issued by Income Tax Department u/s 195 or 197 of the Act	Rate specified in Lower tax withholding certificate obtained from Income Tax Department	<ul style="list-style-type: none"> <li>• Copy of the lower tax withholding certificate obtained from Income Tax Department</li> </ul>

^ In case, the TRC is furnished in a language other than English, the said TRC would have to be translated from such other language to English language and thereafter duly notarized and apostilled copy of the TRC would have to be provided.

\*\* The beneficial Tax Treaty rates will not automatically apply at the time of tax deduction/ withholding on dividend amounts. Application of beneficial Tax Treaty Rate shall depend upon the completeness and satisfactory review by the Company of the documents submitted by the non-resident shareholders. In case the documents are found to be incomplete, the Company reserves the right to not consider the tax rate prescribed under the tax treaty.

**Notes:**

- (i) If the dividend income is taxable in the hands of any person other than the recipient of the dividend, then the requisite details by way of a declaration in **Annexure L** should be communicated to the RTA on or before **Monday, August 21, 2023**.
- (ii) CBDT vide Notification No. 03/2022 dated 16 July 2022 mandated furnishing inter-alia of Form 10F electronically. Accordingly, non-residents shareholders are requested to furnish the information as required in Form 10F electronically (refer **Annexure M** for the steps to file Form 10F online) and submit the copy of the same to the Company (refer **Annexure H** for a redacted version of an electronically filed Form 10F).

Further, CBDT vide Notification dated 13th December 2022, a relaxation has been provided to the person not having PAN and not required to have PAN in India from electronically filing of Form 10F. Where a person is eligible for the said relaxation, they are requested to furnish the information as required in Form 10F (refer **Annexure I** for sample of Form 10F and **Annexure N** for a specimen of Form 10F) manually and submit a copy of the same to the Company along with a declaration that the person does not have a PAN and is not required to have PAN in India (refer **Annexure O** for the draft No-PAN Declaration).

- (iii) Duly completed and signed documents should be provided to the Company/ RTA. Incomplete and/or unsigned forms and declarations will not be considered by the Company. Further, in case, where copy of documents (such as, PAN card, Registration certificate, etc.) is provided, the copy should be self-attested by the Shareholder or its authorized signatory. For all documents being uploaded by the shareholder, the shareholder undertakes to send the original document(s) on the request of the Company.
- (iv) Determination of withholding tax rate is subject to necessary verification by the Company of the shareholder details as available with the Depository Participant in case shares are held in dematerialized form; or RTA in case shares are held in physical form, as on the Record Date, and other documents available with the Company/ RTA. Shareholders holding shares under multiple accounts under different residential status/ category and single PAN, may note that, higher of the tax rate as applicable to different residential status/ category will be considered for their entire shareholding under different accounts.
- (v) In case of any discrepancy in documents submitted by the shareholder, the company will deduct tax at higher rate as applicable, without any further communication in this regard.
- (vi) Recording of the valid Permanent Account Number (PAN) in the records of Company/ RTA is mandatory. In the absence of valid PAN, tax will be deducted at a higher rate of 20% as per Section 206AA of the Act.
- (vii) Further, if the PAN is not as per the database of the Income-tax Portal, it would be considered an invalid PAN.
- (viii) Rate of TDS @ 10% under section 194 of the Act when the dividend payment is made to resident or rate under section 195 as applicable to non-resident is subject to provisions of section 206AB of Act (effective from 01 July 2021) which introduces special provisions for TDS in respect of non-filers of income-tax return. As provided in section 206AB, tax is required to be deducted at higher of following rates in case of payments to specified persons:
  - at twice the rate specified in the relevant provision of the Act; or
  - at twice the rate or rates in force; or
  - at the rate of 5%.

Where sections 206AA<sup>1</sup> and 206AB are applicable i.e., the specified person has not submitted the PAN as well as not filed the return; the tax shall be deducted at the higher of the two rates prescribed in these two sections.

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<sup>1</sup> Rate of tax deduction under section 206AA is 20% (refer point (vi) in the notes above)

The term 'specified person' is defined in sub section (3) of section 206AB who satisfies the following conditions:

- A person who has not filed its income tax return for the previous year immediately prior to the previous year in which tax is required to be deducted, for which the time limit of filing of return of income under section 139(1) of the Act has expired; and

The aggregate of TDS and Tax Collection at Source ('TCS') is Rs. 50,000 or more in the said previous year.

The non-resident who does not have the permanent establishment is excluded from the scope of a specified person.

In this regard, the Company will use the online utility provided by Central Board of Direct Taxes ('CBDT') "**Compliance Check for Sections 206AB and 206CCA**".

In case, a person fulfils the conditions of being a 'specified person' as per the CBDT online utility, then tax will be deducted at higher rate as discussed above.

- (ix) In the event of a mismatch in the category of shareholder (individual, company, trust, partnership, local authority, Government, Association of Persons etc.) as per the register of members and as per fourth letter of PAN (10-digit alpha-numeric number), the Company would consider fourth letter of PAN for determining the category of shareholders and the applicable tax rate/ surcharge/ education cess.
- (x) In case withholding tax is deducted at a higher rate, an option is still available with the shareholder to file the return of income and claim an appropriate refund. No claim shall lie against Company for any taxes deducted by the Company.
- (xi) Company shall arrange to email a soft copy of TDS certificate to you at your registered email address in due course. Shareholders will also be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <https://www.incometaxindiaefiling.gov.in>
- (xii) In the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided by the shareholder, the shareholder will be responsible to indemnify the Company and also, provide the Company with all information / documents and co-operation in any tax proceedings.
- (xiii) This Communication is not exhaustive and does not purport to be a complete analysis or listing of all potential tax consequences in the matter of dividend payment. Shareholders should consult their tax advisors for requisite action to be taken by them.

***Disclaimer: The information set out herein above is included for general information purposes only and does not constitute legal or tax advice. Since the tax consequences are dependent on facts and circumstances of each case, the shareholders are advised to consult their own tax consultant with respect to specific tax implications arising out of receipt of dividend.***

Thanking You,

Yours truly,

For **H. G. Infra Engineering Limited**

Sd/-  
**Ankita Mehra**  
**Company Secretary & Compliance officer**  
**ICSI M. No-A33288**